

**Big Lagoon Community Services District** PO Box 847 Trinidad, CA  
95570 [biglagooncsd@gmail.com](mailto:biglagooncsd@gmail.com)

## **REGULAR MONTHLY BOARD MEETING AGENDA**

The regular meeting of the Board of Directors of Big Lagoon CSD will be held Saturday, March 19 at 10:00 a.m. in the Big Lagoon Elementary School Library.

This will be a hybrid meeting that will allow members of the public to participate remotely via Zoom

as authorized by the August 6, 2021 Humboldt County Public Health Officer Order, and Government Code section 54953(e)(1)(A).

The link to join the meeting via Zoom:

<https://us02web.zoom.us/j/89172089523?pwd=aGR0UE8rcHVXVVdJV25nN1BkTTdHUT09>

To join by phone: 1 (669) 900-9128 Meeting ID: 891 7208 9523 Passcode: 990785

Please note that due to potential technical difficulties, the quality of the Zoom component of the meeting cannot be guaranteed.

If you have public input to provide on an agenda item, it is recommended you attend in person at the school library,

or submit written comments as outlined below by noon Friday, March 18.

The public may submit written comments or questions on any agenda item to the Board at: [biglagooncsd@gmail.com](mailto:biglagooncsd@gmail.com) up until noon on Friday, March 18, 2022, or comment on an agenda when the Chair invites public comment. The Information Packet for this meeting is attached to this emailed Agenda.

You can also request the Packet by emailing [biglagooncsd@gmail.com](mailto:biglagooncsd@gmail.com).

### 1. Chair's Call to Order (Bill)

*Please address all public comments to the full Board.*

*Per the Rules of Parliamentary Procedure members of the public do not engage in discussions or dialogues with the governing Board.*

*The purpose of public comments is to inform the Board about your views.*

*Unlike previously, the public will be invited to address the Board at the start of the meeting, and at the start of every Agenda Item.*

*There will be a time limit of three (3) minutes per person per Item. Any discussion of an Agenda Item will involve Board members only.*

*Having the public comment before an Agenda Item gives a Board or Staff member the opportunity to incorporate the public's concerns in their report if they choose to do so.*

*Due to the challenges of running a hybrid meeting, the Chair will recognize those individuals attending in person first, followed by recognizing those individuals participating on Zoom.*

*If there are issues that demand more public input, or dialogue with the Board, then the Board will schedule a Stakeholder's Q&A at a future date.*

*Thank you for attending and sharing your thoughts with us.*

2. Agenda for March 19, 2022 (Bill) Comments / Amend / Approval

3. Public Comment: Any member of the public may address the Board on any item that is not on the agenda at this time.

Per the Brown Act, the Board does not act upon, respond to, or comment on the merits of any item presented.

4. Recognize Public Correspondence received by noon, March 18 (Bill)

5. Feb 19, 2022 Unapproved Minutes (Bill) Comments / Amend / Approval

STATUS REPORTS (The public may comment before each report is given)

6. School Pipeline Project Update (Bill)

6.1 Applied for necessary DUNS number

7. Consider doing a professional Water Rate Study (Bill)

7.1 A Water Rate Study factors in near-term and long-range capital improvements including Prop. 218 Notification.

The Water Rate Study provides justification for higher water rates to better meet future capital improvement costs. Discuss pros & cons. Schedule a vote for April.

8. Vice-Chair's Report (Gus)

8.1 Summary of Feb 12<sup>th</sup> meeting with John Morgan

8.2 Community interest to assist with well site monitoring

9. Treasurer's Report (Dick)

9.1 Financial Statements

9.2 Consider pursuing a minor increase in water rates in lockstep with increased energy costs, maintenance and repair activities, and our increased need to hire outside services.

10. Water Operator's Report (Val)

10.1 Recent event with the well

11. Meter Reader's Report (Dana)

12. Storage Capacity & Fire Suppression status report (Dick)

13. Drought Emergency Conservation Measures Update (Chuck)

14. Volunteer Safety Program (VSP) revisions update (Joey)

15. Strategic Planning Retreat – When, Where, Who

ACTION ITEM

16. BLCSD Water Service Billing, Collections, and Other Water Policies

16.1 Final Draft back from legal. Adopt as Policy? Yes / No

FUTURE AGENDA ITEMS FROM BOARD MEMBERS

ADJOURN

**Meeting Packet Documents**

Agenda Item 4: Community Correspondence submitted by noon Friday, March 18, and distributed in a separate email by 1:00 PM on Friday.

Agenda Item 5: Unapproved Meeting Minutes February 19, 2022

Agenda Item 9.1: Financial Statements

Agenda Item 16: BLCSD Water Service Billing, Collections, and Other Water Policies