



©

Neighbors working together to ensure Big Lagoon Community Service District's water needs are met today, tomorrow, and into the future.

BIG LAGOON COMMUNITY SERVICES DISTRICT

PO Box 847 Trinidad, CA 95570 boardsecretary@biglagooncsd.org

REGULAR Bi-MONTHLY BOARD MEETING AGENDA

The regular meeting of the Board of Directors of Big Lagoon CSD will be held Saturday, September 16 ,2023 at 10:00 a.m. in the Big Lagoon Elementary School Gymnasium.

The public may submit written comments or questions on any agenda item to the Board at: boardsecretary@biglagooncsd.org up until noon on Friday July 14, 2023 or comment on an agenda item when the Chair invites public comment. The Information Packet for this meeting is attached to this emailed Agenda. You can request the Packet by emailing: boardsecretary@biglagooncsd.org.

1. Chair's Call to Order (Greg)

*Please address all public comments to the full Board. Per the Rules of Parliamentary Procedure members of the public do not engage in discussions or dialogues with the governing Board. The purpose of public comments is to inform the Board about your views. Public Participants are invited to address the Board at the start of the meeting, and at the start of every Agenda Item. There will be a **time limit of three (3) minutes per person per Item**. Any discussion of an Agenda Item will involve Board members only. Having the public comment before an Agenda Item gives a Board or Staff member the opportunity to incorporate the public's concerns in their report if they choose to do so.*

If there are issues that demand more public input, or dialogue with the Board, then the Board may schedule a Stakeholder's Q&A at a future date. Thank you for attending and sharing your thoughts with us.

2. Agenda for September 16 ,2023 - Comments / Amend / Approval (Greg)
3. Public Comment: Any member of the public may address the Board on any item that is not on the agenda at this time. Per the Brown Act, the Board does not act upon, respond to, or comment on the merits of any item presented. **There is a time limit of three (3) minutes per person.** (Greg)
4. Recognize Public Correspondence received by noon on September 15,2023. (Greg)
5. A) July 15,2023 Unapproved minutes of public hearing-
Comments/Amend/Approval (Greg)
B) July 15 ,2023 Unapproved Meeting **Minutes** - Comments / Amend / Approval (Greg)

REPORTS (The public may comment before each report is given)

6. Chair's report (Greg)
 - 6.1) Board Vacancy
 - 6.2 Generator Grant Replacement update. Potential (vote) if bids are received they will be available at the meeting for review.
 - 6.3 Surplus asset disposal-update
 - 6.4 Grant opportunities- NCRP, grant writers
 - 6.5 Recovery analysis and Update on addresses with potential leaks and/or large usage. (addendum #1)
 - 6.6 Local Hazard Mitigation Plan (addendum #2)
7. Treasurer's Report (Louise)- May/June Financials (Addendums #3,4)
 - 7.1 Collecting on past-due accounts update
 - 7.2 Update on returns of Terms of Service agreements
 - 7.3 Investing opportunities via CD's-game plan. (Vote)
8. Drought Emergency Conservation Measures Update (Chuck/Catherine)
 - 8.1 Update on distribution and feedback on silent leak testing
 - 8.2 Conservation education plan for quarterly distribution

9. Water Operator's Report (Val)

9.1 Update on procedure manual

10. Meter Readers Report (Dana)-

11. Technology update ((Greg) Joey will not be present.

12. Discuss Strategic planning workshop dates, and format. Why is this needed?

12.1 Changing community demographics

12.2 Long term strategy for each position for succession plan or outsourcing

12.3 Align efforts so that if grant funds were available we can react to it.

13. Update from Mara on District Contact List

14. Future agenda items from board members

15. ADJOURN

Meeting Packet Documents

Unapproved Minutes from 07/15/23 Meeting

Unapproved Minutes from 07/15/23 Public Hearing

Addendum #1- Recovery Analysis

Addendum #2- Hazard Mitigation

Addendum #3- P/L Budget Performance

Addendum #4- Balance Sheet